



Teven-Tintenbar Public School



Term 1 Week 6 - Monday 4th March 2019

Parking

Thank you to everyone who has been so prepared to give our new routines a go. We have noticed more children using the bus service that parents worked hard to get and each day the number of children in the pickup line is growing.

At last week's P&C meeting we discussed pick up times. **Now that parents are getting used to the system, you can drive into the bus bay from 3.25 and if your child is in the pick up line we will escort them to the car.** Please park as far around the bus bay as possible to allow for other parents. We ask you keep the bus area free when buses are in the bay as they need this area to turn safely.

This will only work if no one parks and leaves their car. A reminder that **between 8.50-9.30am and 3.10-3.45pm the roundabout at the front of the school is for pick up and drop offs only.** We ask you park elsewhere at these times if leaving your car.

The behaviour of some drivers at the back of the school was also raised at the P&C meeting. According to our neighbours, this was happening last year as well. We ask that you park in the correct areas and be mindful of people walking around when leaving this area. Some things to consider:

- Parking should be on the same side that you would normally drive- ie: not facing oncoming traffic.
- Don't park on any corners as you can block line of vision for cars in both directions
- Don't try to turn around in a narrow road- drive to the end of Fredericks lane where you can safely turn in the culdesac. If parked at the front of the school, use the busbay to turn safely.
- **Do not use the private road AT ALL** (even for turning around) as pedestrians are using this area to get to their cars.

We are taking on board concerns that some parents have raised with us and are trying to address each one over

What's on ...

5th March
Scripture starts

6th March
BCHS transition evening 5.30-7pm

7th March
Canberra deposit due

11th March
Mobile Library

28th March
P & C AGM

29th March
Cross-Country @ TTPS



Zone Swimming

Congratulations to our swimming team last week. You all performed well in your races and TTPS is proud of each of you. Olivia has made it to the Regional level and we wish her all the best.

Respect - Responsibility - Results

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which we have control. We are currently working with council and RMS to get the 40km school zone extended past the pedestrian gate and some pedestrian crossings. Hopefully this will be done soon.

We have noticed parents are parking in Hillcrest Drive and walking through to the school. This is a very safe place to park and we thank you for taking this option.

Thank you for your patience.

School Uniform

Blue netball skirts and coloured socks are being worn to school by some children. Please note these are not part of our school uniform.

Sport News

Well done to all our students who participated in last week's Zone Carnival. As always, you were great ambassadors for our school. Congratulations to Olivia K who is swimming in two races at this week's Regional Carnival.

Congratulations also to Isla and Ella who successfully tried out for the Far North Coast Tennis Team. Their first match is Friday 15th March. We wish Isla, Ella and Olivia all the best in their sporting endeavours.



Small Schools Cross Country

The Small Schools Cross Country will be held at Teven-Tintenbar PS on Friday 29th March. As the track runs around the inside of the school perimeter, no cars can enter or leave the school grounds during the races.

There is no parent parking allowed on site. You will need to park in the surrounding streets. Please don't block anyone's drive way and be mindful of the quality of the neighbours grass verge when parking. **The road between the school and Fredericks Lane (near the pedestrian entrance) is a private road - please do not park there at all. Road rules need to be followed- don't park too close to a corner, don't block traffic, don't block driveways**

There will be parents from five other schools who will also be looking for parking. If you are only coming to watch younger children, you might consider arriving at lunchtime as this is when other schools are leaving.

Please note both sets of fixed equipment is out of bounds for the duration of the carnival, including pre-schoolers, as there is no teacher supervision in this area.

Please note that dogs of any size are not allowed on any school sites.

There is a sausage sizzle and shop available for purchases.

The APPROXIMATE times for each race are included below

10:40-12/13 yo boys/girls

11:00- 11 yo boys/girls

11:20- 10 yo boys/girls

11.40- 8/9 yo boys/girls

12.00- lunch break- other schools are leaving

12:30- 7 yo boys/girls

12:40 – 5/6 yo boys/girls

Before and After School Care

The tender process has now closed and a decision has been approved by Asset Management. The successful tender will soon be advertising available places and times when the OOHC will be open.

Music Information

Fees

Invoices for current band students have now been emailed. If you haven't received your invoice please contact Fiona Clarke kids_musik@yahoo.com.au Full fees and/or first instalment are due Friday 8 March.

Creative Kids Voucher

Many Parents have successfully applied for the N.S.W. Gov Creative Kids Voucher. If you are yet to do so, you can apply by following the steps below

To Apply:

- Go to www.service.nsw.gov.au
- Create an account
- Apply for Creative Kids Voucher (follow steps)
- If you are successful with your application you can redeem your voucher with me-Fiona Clarke (Postcode 2478)
- Once you have your voucher simply email the name and number on the voucher to Fiona, including your Childs date of birth.

Canteen News

Canteen will be opened this Term starting on the **14th March 2019**

My name is Laura McDougall and I will be running your kids school canteen for the year along with all the wonderful helpers.

I have 2 children, Jazmine Year 6 and Jake Year 4, in this school and one who is in high school in Year 7.

I have run the canteen over 3 or 4 years, after having a break last year, I am delighted to be back into it this year.

I am happy to be able to help out, meet new people and give the kids a treat each week.

HOW THE CANTEEN RUNS

- There will be a roster in the front office window that will require 3 people at a time at each opening of the canteen day.
- Either mum/dad/grandparent/carer are welcome to help prepare the lunch orders, prepare food, cook food, serve and clean up.
- The times will be from 9am – 12.30pm
- I will contact the people by Wednesday who have names down to make sure we can run canteen.
- There is to be **no children** in the canteen at anytime.

I look forward to meeting you throughout the year.

Laura McDougall

P&C Executive Roles

At the Annual General Meeting on March 28th 2019, all P&C executive positions will be declared vacant. Below is a summary of each of the roles. We also have a Vice-President role. This role is similar to the President and can chair the meeting in the absence of the president. You must be a financial member to stand for a position and to be able to vote. Payment of fees (\$2) must be paid by 7th March 2019 for voting rights at the March meeting.

Role of the President

The President is elected at the P&C Association's Annual General Meeting.

Duties The President is responsible for:

- The successful functioning of the P&C Association meetings
- The attainment of the P&C Association's objectives
- Ensuring that the P&C Association takes part in decision-making processes in the school
- Fostering fair participation of all members and ensuring that all new members are made to feel welcome
- Supporting volunteers
- Consistent adherence to the constitution
- Acting as the P&C Association's spokesperson when public statements or actions are needed
- Setting up lines of communication with the Principal
- Being signatory on the Association's bank accounts
- Chairing meetings, in the absence of the President, one of the Vice-Presidents will chair the meeting or the meeting can elect a chairperson from the members present for that meeting.

Role of the Secretary

The Secretary is responsible for carrying out the administrative tasks related to the decisions of the meetings as resolved. The Secretary prepares, in consultation with the President, all meeting agendas.

The Secretary is required to attend P&C Association meetings and take notes of the discussions in order to produce a set of Minutes for subsequent distribution to members and for receipt, possible amendment and adoption at the following meeting. (In the absence of the Secretary the meeting should elect a person to take the Minutes, this person should be identified in the Minutes.) Further, the position includes receiving and tabling all correspondence as well as writing and dispatching outgoing correspondence as resolved/appropriate. The Secretary also issues notice of all meetings and maintains official records of the P&C Association such as the constitution, by-laws, rules of subcommittees, Incorporation Certificate, ABN details, list of financial (voting) members, Minutes, Attendance book.

Role of the Treasurer

Whilst all P&C members must be mindful of complying with financial accountability requirements, this is the Treasurer's primary responsibility. The Treasurer receives and deposits monies, maintains records, draws cheques and presents accounts. The Treasurer also ensures that all funds held and handled by P&C are properly and openly accounted for as the Treasurer is responsible for all funds held in the name of the P&C Association. This includes all P&C Association committees. This does not mean that the Treasurer must undertake the actual bookkeeping themselves but they must ensure that the various sub-committee financial records have been kept to the Treasurer's satisfaction. The Treasurer is a signatory on the P&C accounts and should not delegate this responsibility.

The Treasurer should encourage members to understand the state of the P&C Association finances. The Treasurer must ensure a case book or books are kept, recording all financial transactions of the P&C Association.